



# SALESPERSON'S ITINERARY FORM

Salesperson \_\_\_\_\_ Date \_\_\_\_\_

Customer/Client Name(s) \_\_\_\_\_

- Customer/Client Identification Form attached
- Customer/Client Identification Form on file with \_\_\_\_\_

I will be meeting the customer/client at \_\_\_\_\_

\_\_\_\_\_

I will be showing the following properties \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Anticipated time of return to office \_\_\_\_\_ a.m. \_\_\_\_\_ p.m.

Contact phone while showing property \_\_\_\_\_

Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This form is designed for your safety and security. Please leave the completed form with the receptionist or someone else in the office who can use this information to reach you if necessary.